

HEALTH SCIENCE EDUCATION

ADVISORY COMMITTEE

APRIL 24, 2014

MIAMI LAKES EDUCATIONAL CENTER

MINUTES

ATTENDEES

Violeta Aguilar-Figuly, Chair
Carlos Gallostra, Registered Respiratory
Therapist
Debora Wilcox, ARNP Retired
Rose Mendez, Coral Reef Medical Center
Cathy Agosti, Vitas Hospice Volunteer
Manager
Latonda James, Neighborhood Housing
Services of South Florida
Diane McCullough, Implants Direct
Mayney Gavilondo, Larkin Hospital

STUDENTS:

Jessica Villa, Robert Morgan Educational
Center
Latasha Thomas, Audrey Walker
Elisha Lopez, David Barboza
Candelaria Albarracin
Chakeidra Kindreh
Miami Lakes Educational Center

M-DCPS PERSONNEL

Ronda Mims, Health Science, Instructional
Supervisor
Brenda Washington, Department Head,
Elizabeth Hernandez, Frances Guizar,
Aurea Hurtado,
Robert Morgan Educational Center
Sheria Blackmon, Department Head,
Lindsey Hopkins Educational Center
Michele Doleyres, Department Head,
Hazel Pitts- Jonakin, Patricia Kendroe
Miami Lakes Educational Center
Odette Lightbourne, Latoya Covington
Irma Als, D. A. Dorsey Educational Center
D.A. Dorsey Educational Center
Carmen Saez, **South Dade Skill Center**

1. Welcome	The meeting was called to order at 8:30 a.m. by Ms. Violeta Aguilar-Figuly, Chairperson of the Health Science Advisory Committee. Mr. Jim Parker, Principal, welcomed everyone to Miami Lakes Educational Center. Ms. Violeta Aguilar-Figuly invited the group to please have breakfast.
2. Opening of Meeting/Introductions	Introductions were made by all attendees. Ms. Violeta Aguilar-Figuly asked all to review the previous minutes.
3. Reading and Approval of Minutes November 7, 2013	Motion to approve minutes by Mrs. Blackmon and seconded by Mrs. Washington.
4. POST-SECONDARY PROGRAM REVIEWS DENTAL ASSISTING	Mrs. Hurtado, Robert Morgan Educational Center Day Program has 32 students, 13 are in

clinical rotations. National Certification is not mandated for this program. Students are encouraged to sit for the CDA (Certified Dental Assistant Test), especially if they are continuing their education to become a Dental Hygienist or plan on pursuing Dental School. The fee is \$400.00.

The Program now participates in HOSA and has 7 State Champions. The students receive support from the volunteer dentists with registration and fees.

Ms. Aguilar-Figuly inquired whether Job Corps could be a possible sponsor for the dental students. Ms. Saez stated Job Corps is a federally funded program for students 16-24 years of age and contact information was exchanged.

Mr. Gallostra asked if the Dental Program offered expanded functions, Mrs. Hurtado explained the program is not registered under the Department of Health, but under the umbrella of the volunteer Dentists and yes expanded functions is offered to the students and they are given an examination. The Expanded functions course was stopped in 2002. We only offer the Expanded Duties to students registered in the dental assisting program.

Sheria Blackmon, Lindsey Hopkins Educational Center. There are currently 23 students in the theory portion of the class and 10 students in clinical rotations. They have 90% placement in Dental Offices or Clinics. The Danby CDA test is encouraged and fees are included in student fees in two payments.

EKG/HHA

Mrs. Washington, Robert Morgan Educational Center reported Mrs. Ofoleta has 2 EKG and HHA students. Mrs. Washington stated enrollment in the PCT Program is down and felt more advertising and community visits are needed to increase numbers.

Ms. Aguilar-Figuly stated the enrollment in the program at Miami Dade College is also down.

Mrs. Saez, South Dade Educational Center stated EKG is part of the Medical Assisting Program.

There are 20 students enrolled, 9 in the EKG

portion of the Program.

Michele Doleyres, Miami Lakes Educational Center reported the PCT program has 6 students ready to graduate. The PCT Program was closed this term as only 2 students enrolled.

MEDICAL ASSISTING

Mrs. Saez, South Dade Educational Center reported Mr. Milanese, has a total of 35 students enrolled. 4 students waiting to sit for National Certification and 5 students who recently passed. Students in Medical Assisting can sit for the Phlebotomy Certification and EKG Certification Tests through NHA. They have just registered for the RMA certification and students will go to Robert Morgan's Testing Center to take the test.

Mrs. Saez also reported the demographics of students at her site are migrants, students 16-24 at Job Corps and they come with many issues. The students are not involved as yet in HOSA but they volunteer at the HIV and STD clinics.

Mrs. Washington, Robert Morgan Educational Center reported Ms. Hernandez has 14 students enrolled, 5 are in Health Science Core, 1 is on probation for attendance and 7 recently took and passed Certification tests. One male student was recently hired by one of the externship sites and possibly another male in the future.

There are 40-50 students who will be articulating to the Post-Secondary Center after graduation.

Cathy Agusty, Vitas, informed the attendees that Vitas now has 5 units open. Adventura Hospital, Hialeah Hospital, North Shore Hospital, Jackson at North Miami Beach and University of Miami. One more unit will be opening shortly at Jackson South. Students have the opportunity to volunteer at these sites and work with the nurses.

Mrs. Washington inquired whether there was an Affiliating agreement in place so schools could use these units as clinical rotation sites. Contact information was exchanged.

Odette Lightbourne, DA Dorsey Educational Center, reported 7 students recently graduated. The EKG and Home Health Aide courses are part of the PCT Program. Of the 7 recent graduates 4 students have been placed and 3 are seeking employment. Mrs. Lightbourne stated employers are asking for Certificates for Alzheimer's training.

Ms. Mims explained these types of certificates are based on the State of Florida Department of Education's Curriculum Frameworks and the instructors have the ability to create those certificates based on the frameworks taught in the Programs. Alzheimer's, Medical Errors, HIV/AIDS, Blood Borne Pathogens and Domestic Violence are examples.

Mrs. Blackmon explained at Lindsey Hopkins the student performance objectives from the Curriculum Framework are actually printed on the back of the Certificates of Completion and given to each student.

Ms. Aguilar-Figuly stated at Miami Dade they write on official letterhead a letter that the student has completed the Program and the objectives met, this was approved by the Florida Board of Nursing.

Mrs. Mendez explained that it is not the employing office/facility asking for certificates; it is actually the patient's insurance company asking for certificates. Insurance companies are now visiting Medical Offices and asking to see certificates appropriate for the staff.

Example: Electronic Medical Record Training Certificates. If offices do not have these certificates on file, the Dr. and office could be cut from the Insurance Company as a provider.

Mr. Gallostra inquired how good these certificates are and if they are accepted by potential employers. Ms. Mims explained the difference between a Certificate of Completion based on the Curriculum Framework and a Certification by a 3rd party Agency. Certification by a 3rd party Agency is usually a National Certification not offered by the School and this is what all schools are now stressing to students to obtain. A Certificate of Completion is given when a student completes a program of study and Certifications are also given based on the Curriculum. Teachers can write certificates if they teach the curriculum and these are accepted by all employers.

Mrs. Mendez stated there are concerns from industry that Program Instructors need to visit offices/facilities in the field to see what is now happening in offices. Mrs. Mendez attends Medical Management Associates meetings monthly and this is a concern from

the members. With the new rules in offices due to OBAMA Care, medicine is changing and has changed. Electronic charting, billing, prescription ordering, lab testing and results are now all computerized. Patients are able with the appropriate log on information can access their records from home.

When students are doing externships, they are lost and it is important that Instructors know what is expected of potential employees. Ms. Mims asked if it would be possible to schedule Instructors for time in different offices, Mrs. Mendez said many offices would be happy to do this. Ms. Mims also asked if she could be invited to the monthly meetings. Contact information was exchanged.

Deborah Wilcox stated every office is run differently, some are all computerized, and some information is still hand written. It was felt that students should learn both methods, but ultimately computerized record keeping is the future. Patricia Kedro of Miami Lakes acknowledged that electronic charting does not only affect the Medical Assistant student but the Practical Nursing Student as well. Jessica Villa recounted working for a Physician who refused to learn the new technology but it is now here and must be learned.

MEDICAL CODER AND BILLER

Irma Als, DA Dorsey Educational Center, reported BILLER she has 2 programs, 1 on site and 1 online. The on-site program has 5 students, 2 have been withdrawn and 1 graduated. On line class has 8 students, 2 ready to graduate. She also offers a refresher course. She recently taught ICD-10 but because of delays in its implementation, she has had to go back to teaching ICD-9 which is a challenge but it is working.

Odette Lightbourne, DA Dorsey Educational Center, requested a correction to the minutes of November 7th, 2013 which stated she had 34 students enrolled. She asked the minutes to reflect 6 took the CNA test and 3 passed.

PHARMACY TECHNICIAN

Ms. Covington, DA Dorsey Educational

Center Pharmacy Technician reported there are 17 students enrolled, 4 graduated and will take the Certification test in May, she is encouraging the students to take the practice test which is \$29.00. It is offered at the same testing site as the Certification test and feels the students will be more relaxed and comfortable at the testing site. Ms. Covington also states Walgreens Pharmacy is now 100% computerized, except for controlled prescriptions, and she voiced her need for clinical space in a hospital mixing IV fluids.

PHLEBOTOMY

Mrs. Saez, South Dade Educational Center, reported Ms. Griffith at the South Dade Educational Center has 30 students graduating and 24 are registered to take their tests. Of 18 students who have taken certification testing, 13 passed. According to AHSP by 2020 schools will have to be accredited for this program.

Mrs. Saez, South Dade Educational Center, 5 students passed Phlebotomy certification as part of the Medical Assistant Program.

Mrs. Blackmon, Lindsey Hopkins Educational Center reported this is offered every trimester as an additional OCP after students complete the PCA program. 90% students pass the Phlebotomy test.

Odette Lightbourne, DA Dorsey Educational Center, reported this is offered as a stand-alone program. And also as part of the PCT Program. Currently 2 students are studying for certification.

Mrs. Washington, Robert Morgan Educational Center reported previously as this is part of the PCT and Medical Assisting Programs.

PRACTICAL NURSING

Mrs. Washington, Robert Morgan Educational Center reported there are 80 students enrolled. There are 5 full-time instructors. The pass rate for the 1st quarter is 92.59%.

Mrs. Doleyres, Miami Lakes Educational Center reported the current pass rate is 65.7%. There are currently 90 students enrolled.

Ms. Aguilar-Figuly, stated at Miami Dade College they had low passing scores on the NCLEX and they changed from ATI Testing to Kaplan and improved their scores from 70-79% to 87%. She said MDCPS may want to look into this. Ms. Mims said we may want to revisit this next year.

Mrs. Hazel Pitts-Jonakin introduced students from Miami-Lakes who only had positive things to say about the school and instructors.

Mrs. Blackmon, Lindsey Hopkins Educational Center reported there are 85 students enrolled. 26 students just graduated. The current pass rate is 64%. She is expecting 12 students to articulate from High School in June. The faculty is giving a NCLEX review for 6 weeks, which should improve the scores.

SURGICAL TECHNICIAN

Mrs. Blackmon, Lindsey Hopkins Educational Center reported there are 15 students enrolled, 8 have graduated and are studying for the CST Exam. There is a history of 80-90% passing rate. They are in the process of looking for a teacher for this program. Ms. Ibia Bustello is retiring. The applicant must have at least an AA degree, 5 years experience in the OR or as a RN and Certification as a Surgical Technician. Ms. Aguilar-Figuly stated she would post it at Miami-Dade College.

Ms. Mims explained that the Practical Nursing, Dental Assisting and Medical Assisting Programs have articulation agreements in place where students who graduate in June from high school will start at the Post-Secondary Centers the following week. These students can complete their coursework and most will graduate in December ready to take their certification/licensure tests. In this time frame the students can enroll in college in January. High Schools are Turner Tech, Robert Morgan, and Northwestern Senior High School. The students are all encouraged to take the 3rd party Exams.

Robert Morgan is expecting:

- 14 Practical Nursing Students
- 7 Dental Assisting Students and
- 35-40 Medical Assisting Students

Miami Lakes is expecting:

- 30 Medical Assisting Students and
- 27 Practical Nursing Students

Lindsey Hopkins is expecting:

- 13 Practical Nursing Students

Ms. Mims voiced her concerns that MDCPS has approximately 300,000 students and all are not able or interested in attending college. It is hard to understand why our numbers are so low, we also accept Health Science 1 & Health Science 2 as advanced placement. We need to do more to promote our programs. Career fairs, school visits, booths, Open Houses etc.

Ms. Aguilar-Figuly stated Miami Dade College has a 2 week Boot Camp - a two week intensive orientation with speakers.

The importance of volunteering was stressed, many times as students volunteer they are being watched as potential hires.

Diane McCullough Dental Rep commented she visits numerous dental offices and often sees MDCPS graduates, she commented on the excellent students we produce.

DISTRICT WIDE PROFESSIONAL DEVELOPMENT

Ms. Mims explained the PD this year was 2 days with information/instruction using EXCEL spreadsheets. The instructors found the information useful in calculating data for their programs, and she hopes it is still being used.

Before the meeting was adjourned, the members were invited to complete the Advisory Committee Evaluation, the Employer Verification forms and visit the different labs: Nursing Assistant, Practical Nursing, and Surgical Technician in order to assess their curriculum, equipment, and accommodations.

QUESTIONS AND ANSWERS

Discussion regarding Practice Fusion.com electronic charting program is free and is a good resource for the Medical Office.

NEXT MEETING

Ms. Aguilar-Figuly announced that the next meeting will be in the Fall 2014 and that the location will be announced at a later time, and we will communicate by e-mail as usual.

ADJOURNMENT

Ms. Aguilar-Figuly thanked everyone for their commitment to Health Science Education. The meeting was adjourned at 11:30 a.m. with the attendees evaluating the program labs.